

ASMC Executive Council – Meeting Minutes

8 Jul 2021

** Meeting was partially virtual due to the COVID-19 pandemic. (P) indicates EC members who attended in person.

Attendees:

Ken Pickler – President (P)

Dan Genest – Secretary (P)

Danielle Hindel – VP-Eglin

Maika Andrew – VP-Tenants (P)

Angela Mobley – VP-Hurlburt

Jason Guzzardo – IT

Randy Dias – Treasurer

Amy Tolar – Newsletter

Zoraida Meneses – Publicity

Katenna Edwards – Reconciler

Karen Lee – Education

Nicole Allen – Membership

Kaci Harris

Arielle MacKendree

■ President's Goal

- Encourage broader member participation
- Prepare next year's leaders this year
- Delegate responsibility down to lowest level. Rely on VPs.

■ Review of Remaining Open Committee Positions

- Community Service Chair – open
- Programs – 2 open positions
- IT – Danielle would like to find a back-up/understudy for Jason
- Newsletter – Amy will stay on, one position open
- RPDI – Tanya may stay on, Kaci will not. 1-2 positions open
- Membership – Nicole is staying, Darrell is not – 1 position open

■ Programs

- Tentative schedule
 - 22 Jul – Scholarship presentations
 - 19 Aug – Mr. Rone – Building Successful FM Teams

■ Treasury

- Handover – Randy will get with Meredith to discuss
 - Budget inputs solicitation email
 - Audit request process

■ Membership

- Distribution list (email) – updating is a priority for incoming administration
- Darrell is only one with access – Jason will transfer access to Nicole
- Amy Tolar will help with membership roster and distro list

■ Publicity

- Chapter Policy – all membership emails are sent out by Publicity
 - This helps to ensure proper distro list is used

■ Next EC meeting – 12 Aug