



# BIOGRAPHY



UNITED STATES AIR FORCE

## CAROLYN M. GLEASON

Carolyn M. Gleason, a member of the Senior Executive Service, is the Deputy for Budget, Office of the Assistant Secretary of the Air Force for Financial Management and Comptroller, Headquarters United States Air Force, Washington, D.C. She is responsible for planning and directing Air Force budget formulation and execution of appropriations totaling more than \$160 billion annually. Ms. Gleason leads a staff of civilian and military financial managers who develop, defend and execute funding that supports military operations and Air Force priorities at the direction of Congress, the Secretary of Defense and the Secretary of the Air Force.



Ms. Gleason began her career in 1986 at Wright-Patterson Air Force Base as a financial management trainee at the Aeronautical Systems Center. During her career, she has managed both appropriated dollars and revolving funds. She has served at base level, in several program offices, on both product and logistics center staffs and at Headquarters U.S. Air Force. She assumed her current position in July 2015.

### EDUCATION

1986 Bachelor of Science degree in Accounting, Wright State University, Dayton, Ohio  
 1994 Master of Business Administration degree in Management, Wright State University, Dayton, Ohio  
 1999 Professional Military Comptroller School, Air University, Maxwell AFB, Ala.  
 2008 Master of Science degree in National Resource Strategy, Industrial College of the Armed Forces, National Defense University, Fort Lesley J. McNair, Washington, D.C.  
 2008 Senior Acquisition Course, Defense Acquisition University, Fort Belvoir, Va.  
 2017 Advanced Senior Leader-Strategic Engagement Seminar, Warrenton, Va.

2017 Air Force Enterprise Leadership Seminar, Chapel Hill, N.C.

### CAREER CHRONOLOGY

1. 1986 - 1990, Financial Specialist trainee, Aeronautical Systems Center, Wright-Patterson AFB, Ohio

2. 1990 - 1993, Budget Analyst, Budget Division, ASC, Wright-Patterson AFB, Ohio
3. 1993 - 1996, Financial Specialist, Propulsion System Program Office, Wright-Patterson AFB, Ohio
4. 1996 - 1997, Financial Manager, Propulsion Product Group, Kelly AFB, Texas
5. 1997 - 1998, Financial Management specialist, Human Systems Center, Brooks AFB, Texas
6. 1998 - 2000, Lead Financial Manager, Propulsion Product Group, Kelly AFB, Texas
7. 2000 - 2002, Civilian Pay Team Lead, Directorate of Budget Operations, Office of the Assistant Secretary of the Air Force for Financial Management and Comptroller, Washington, D.C.
8. 2002 - 2003, Service-wide Support Team Lead, Directorate of Budget Operations, Office of the Assistant Secretary of the Air Force for Financial Management and Comptroller, Washington, D.C.
9. 2003 - 2007, Supervisory Budget Analyst, Directorate of Budget Investment, Office of the Assistant Secretary of the Air Force for Financial Management and Comptroller, Washington, D.C.
10. 2007 - 2008, student, Industrial College of the Armed Forces, National Defense University, Fort Lesley J. McNair, Washington, D.C.
11. 2008 - 2009, Deputy Director, Business and Financial Management, Joint Strike Fighter Program Office, Crystal City, Va.
12. 2009 - 2010, Director, Business and Financial Management, Joint Strike Fighter Program Office, Crystal City, Va.
13. 2010 - 2012, Director, Financial Management and Comptroller, ASC, Wright-Patterson AFB, Ohio.
14. 2012 - 2014, Director, Financial Management and Comptroller, Air Force Life Cycle Management Center, Wright-Patterson AFB, Ohio
15. 2014 - 2015, Executive Director, Air Force Installation and Mission Support Center, Joint Base Andrews-Naval Air Facility Washington, Md.
16. July 2015 – present, Associate Deputy Assistant Secretary for Budget, Office of the Assistant Secretary of the Air Force for Financial Management and Comptroller, Headquarters U.S. Air Force, Washington, D.C.

#### **AWARDS AND HONORS**

- 1990 Research Award, American Society of Military Comptrollers
- 1999 Financial Profession of the Year, Propulsion Product Group
- 2001 Eagle Award, Assistant Secretary of the Air Force, Financial Management and Comptroller
- 2003 Team Achievement Award, American Society of Military Comptrollers
- 2008 Commandant's Award, Excellence in Research and Writing in the Field of Acquisition, Industrial College of the Armed Forces
- 2014 Meritorious Civilian Service Award
- 2015 Exemplary Civilian Service Award
- 2016 Exceptional Civilian Service Award

#### **PROFESSIONAL MEMBERSHIPS AND ASSOCIATIONS**

- American Society of Military Comptrollers
- Sigma Iota Epsilon (Honorary Management Fraternity)

#### **PROFESSIONAL CERTIFICATIONS**

- DAWIA Financial Management, Level III
- Certified Defense Financial Manager
- DoD Financial Management Certification, Level 3

(Current as of January 2018)